

2023/2024 SUBSTITUTES

PAYROLL SCHEDULE

Weekly Payroll Period	Number of Possible Work Days for Pay Period	Pay Date
6/19/2023 - 6/23/2023	0	4th of July District Closed 7/21/2023
6/26/2023 - 6/30/2023		
7/3/2023 - 7/7/2023		
7/10/2023 - 7/14/2023	0	8/4/2023
7/17/2023 - 7/21/2023		
7/24/2023 - 7/28/2023	0	8/18/2023
7/31/2023 - 8/4/2023		
8/7/2023 - 8/11/2023	4	First Day of School (15th) 9/1/2023
8/14/2023 - 8/18/2023		
8/21/2023 - 8/25/2023	10	9/15/2023
8/28/2023 - 9/1/2023		
9/4/2023 - 9/8/2023	9	Labor Day (4th) Non-Work Day (15th) 9/29/2023
9/11/2023 - 9/15/2023		
9/18/2023 - 9/22/2023	10	10/13/2023
9/25/2023 - 9/29/2023		
10/2/2023 - 10/6/2023	9	Columbus Day (9th) 10/27/2023
10/9/2023 - 10/13/2023		
10/16/2023 - 10/20/2023	8	Non-Work Days (16th and 19th) 11/10/2023
10/23/2023 - 10/27/2023		
10/30/2023 - 11/3/2023	5	11/24/2023

Green Pay Periods contain a Holiday/Substitute Non-Work Day

Red Pay Periods is a Non-Work week

Note: Payroll Schedules may at times be updated to reflect unexpected changes during the school year. Please check the online Payroll Manual periodically for revised/updated Payroll Schedules.

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PAYROLL SCHEDULE

Weekly Payroll Period	Number of Possible Work Days for Pay Period	Pay Date
11/6/2023 - 11/10/2023	10	Thanksgiving Week
11/13/2023 - 11/17/2023		12/8/2023
11/20/2023 - 11/24/2023		
11/27/2023 - 12/1/2023	5	12/22/2023
12/4/2023 - 12/8/2023	5	1/5/2024
12/11/2023 - 12/15/2023	8	Winter Break
12/18/2023 - 12/22/2023		Non-Work Day (2nd)
12/25/2023 - 12/29/2023		1/19/2024
1/1/2024 - 1/5/2024		
1/8/2024 - 1/12/2024	9	MLK Day (15th)
1/15/2024 - 1/19/2024		2/2/2024
1/22/2024 - 1/26/2024	10	2/16/2024
1/29/2024 - 2/2/2024		
2/5/2024 - 2/9/2024	8	Non-Work Day (9th and 16th)
2/12/2024 - 2/16/2024		3/1/2024
2/19/2024 - 2/23/2024	4	Presidents Day (19th) 3/15/2024
2/26/2024 - 3/1/2024	10	Spring Break
3/4/2024 - 3/8/2024		3/28/2024
3/11/2024 - 3/15/2024		
3/18/2024 - 3/22/2024	8	Non-Work Day (18th) Good Friday (29th)
3/25/2024 - 3/28/2024		4/12/2024
4/1/2024 - 4/5/2024	10	.
4/8/2024 - 4/12/2024		4/25/2024

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4/15/2024 - 4/19/2024	9	Battle of the Flowers (26th) 5/10/2024
4/22/2024 - 4/26/2024		
4/29/2024 - 5/3/2024	10	5/24/2024
5/6/2024 - 5/10/2024		
5/13/2024 - 5/17/2024	10	6/7/2024
5/20/2024 - 5/24/2024		
5/27/2024 - 5/31/2024	3	Memorial Day (27th) and Last Day of School (30th) 6/21/2024
6/3/2024 - 6/7/2024		
6/10/2024 - 6/14/2024	0	7/5/2024
6/17/2024 - 6/21/2024	0	Juneteenth (19th) 7/19/2024 4th of July District Closed
6/24/2024 - 6/28/2024		
7/1/2024 - 7/5/2024		

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